

CHARLIE LOVETT FUND FOR ELEMENTARY DRAMA
APPLICATION FORM

Instructions: Failure to follow instructions will result in disqualification. Funding is available for production of plays and musicals performed by elementary school students (grades 1–5) in a school program. This form should be filled out by the adult in charge of the program (preferably the director of the play). Please print or type. Please use *only* this PDF form. Please include the following attachments, and *no others*:

- 1) Production budget as requested in section 2
- 2) Answers to section 3
- 3) IRS form certifying the tax exempt status of your school

Do not fold, staple, or paper clip application form or attachments.

Mail completed application in a 9 x 12 envelope to:

Charlie Lovett Fund for Elementary Drama
10 Stump Tree Lane
Winston-Salem, NC 27106

We can receive application at any time. Typically funding is done twice a year, once in the fall and once in the spring.

Section 1: School Information

Name of School: _____

Type of School (Independent, Public, Parochial, etc.): _____

Grade Levels: _____ Total Enrolment: _____

Total Annual Budget: _____

Address: _____

Contact: _____

Position (indicate if staff or volunteer): _____

Phone number: _____

E-mail Address: _____

Section 2: Production Information

Name of Play or Musical: _____

Author: _____

Is the script under copyright? Yes _____ No _____

If yes, what royalties are being paid? _____

Number of Students in Cast: ____ Grade Level(s) of Students: ____

Date(s) of Production _____

Anticipated Audience (size and age): _____

Are rehearsals: ____ during the school day or ____ after school?

Is this a new program this year? Yes ____ No ____

If not, when did this program begin? _____

Amount of Funding Requested (average grant is \$300): _____

What, specifically, will funding be used for (costumes, set, royalties, etc.)?

What other sources will provide funding? (School budget, parents, ticket sales, fundraising projects, etc.)

Please attach a breakdown of your anticipated production budget (i.e. what you will spend on costumes, sets, royalties, and other expenses).

Section 3: Make Your Case

In a single paragraph (150 words maximum), tell us why your school should receive funding from the CLFED. Include this answer as an attachment on a separate sheet.

In a single paragraph (150 words maximum), have one of your students write what being involved in this play will mean to him/her. Include this answer as an attachment on a separate sheet.